CITY OF FLORENCE KENTUCKY®

FLORENCE CITY COUNCIL

MINUTES – SPECIAL MEETING TUESDAY, MARCH 1, 2016

The City Council of the City of Florence, Kentucky met in Special Session on Tuesday, March 1, 2016 at 7:00 p.m. in the Florence Government Center with Mayor Diane E. Whalen presiding in the Chair.

CALL TO ORDER:

Mayor Whalen called the special meeting to order and declared the Special Session to be open for the presentation of all City business on the Special Meeting Agenda.

ROLL CALL:

The roll was called and the following six (6) members of Council registered present: Mel Carroll, Gary Winn, J. Kelly Huff, Vice Mayor Dr. Julie Metzger Aubuchon, Duane Froelicher, and David A. Osborne.

Also present were Mayor Diane E. Whalen, City Coordinator Richard J. Lunnemann, City Attorney Hugh O. Skees, Business/Community Development Director Joshua R. Wice, Finance Director Linda J. Chapman, Fire/EMS Chief Kelly Joe Aylor, Police Chief John McDermond, Public Services Director Eric Hall, City Engineer Bill Viox, Police Officer Christopher Boone, Firefighter/EMT Drew Verkamp, Florence Recorder Reporter Sarah Brookbank, Northern Kentucky Tribune Reporter Mark Hansel, and City Clerk Joe Christofield.

APPROVAL OF MINUTES:

February 9, 2016 Business Meeting

Mayor Whalen called for a motion to approve the minutes of the February 9, 2016 business meeting of Council. Councilmember Winn so moved, with second from Councilmember Huff. **Council approved by unanimous vote.**

OATH OF OFFICE:

Firefighter/EMT Drew Verkamp

Mayor Whalen recognized Fire/EMS Chief Kelly Joe Aylor who introduced Firefighter/EMY Drew Verkamp. Mayor Whalen gave the Oath of Office to Firefighter/EMT Verkamp. Additional discussion followed.

SECOND READING:

Ordinance No. O-3-16

Mayor Whalen presented the following Ordinance for second reading:

ORDINANCE NO. O-3-16:
AN ORDINANCE AMENDING PRIOR ORDINANCES RELATING TO PERSONNEL POLICIES, JOB DESCRIPTIONS, AND THE PAY PLAN.

Mayor Whalen read aloud the following summary of the Ordinance:

This Ordinance makes revisions to City regulations relating to personnel as follows:

a. *To eliminate the positions of Receptionist, Finance Supervisor, Occupational License Inspector, Administrative Assistant, and Business/Community Development Director.*

b. *To create the positions of Occupational License/Finance Supervisor, Community Projects Administrator, and Assistant City Coordinator/Business and Community Development Director.*

c. *To make the appropriate changes in the Pay Plan relating to the positions which were eliminated and created.*

The full text of Ordinance No. O-3-16, including its exhibits, is available for examination in the office of the City Clerk of the City of Florence, Kentucky, in the Florence Government Center, 8100 Ewing Blvd., Florence, Kentucky, during regular office hours.

Mayor Whalen called for a motion to approve Ordinance No. O-3-16 on second reading. Councilmember Huff so moved with second from Councilmember Winn, that Ordinance No. O-3-16 be approved on second reading and be published in accordance with the law. **Council approved by unanimous vote.**

DISCUSSION AND POSSIBLE ACTION:

Declaring Fire Department Unit #3001 (2000 Seagrave Quint) as surplus property and recommending disposal by sealed bid

Mayor Whalen recognized Fire/EMS Chief Aylor who discussed the need to declare Unit #3001 (2000 Seagrave Quint) as surplus property and recommend disposal by sealed bid. Additional discussion followed.

Mayor Whalen asked for a motion to place Municipal Order No. MO-3-16 on the agenda for consideration. Councilmember Carroll moved, with second from Councilmember Huff, that Municipal Order No. MO-3-16 be placed on the agenda for consideration. **Council approved by unanimous vote.**

MUNICIPAL ORDER:

Municipal Order No. MO-3-16

Mayor Whalen presented the following Municipal Order for consideration:

MUNICIPAL ORDER NO. MO-3-16:
A MUNICIPAL ORDER DECLARING A FIRETRUCK AS SURPLUS PROPERTY, APPROVING ITS SALE, AND AUTHORIZING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT WITH RESPECT THERETO.

Councilmember Carroll moved, with second from Vice Mayor Metzger Aubuchon moved, that Municipal Order No. MO-3-16 be approved as reviewed. **Council approved by unanimous vote.**

EXECUTIVE SESSION:

There was no need for City Council to go into Executive Session.

ADJOURNMENT:

Mayor Whalen called for a motion to adjourn the Special Meeting. Councilmember Huff so moved, with second from Councilmember Winn, and **unanimous approval of Council**, the time being 7:05 p.m.

APPROVED:

Diane E. Whalen

Diane E. Whalen, Mayor

ATTEST:

Joseph A. Christofield, City Clerk

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