CITY OF FLORENCE KENTUCKY

FLORENCE CITY COUNCIL

MINUTES – BUSINESS MEETING TUESDAY, JULY 26, 2016

The City Council of the City of Florence, Kentucky met in Regular Session on Tuesday, July 26, 2016 at 7:00 p.m. in the Florence Government Center with Mayor Diane E. Whalen presiding in the Chair.

CALL TO ORDER & WELCOME:

Mayor Whalen called the regular meeting to order and declared the Regular Session to be open for the presentation of all City business.

ROLL CALL:

The roll was called and the following four (4) members of Council registered present: Mel Carroll, Gary Winn, J. Kelly Huff, and Duane Froelicher. Absent were Vice Mayor Dr. Julie Metzger Aubuchon and David Osborne.

Also present were Mayor Diane E. Whalen, City Coordinator Richard J. Lunnemann, City Attorney Hugh O. Skees, Business/Community Development Director Josh Hunt, Fire/EMS Chief Kelly Joe Aylor, Police Chief John McDermond, City Engineer Bill Viox, Florence Recorder Reporter Sarah Brookbank, and Assistant City Clerk Deb McCarty.

APPROVAL OF MINUTES:

June 28, 2016 Business Meeting

Mayor Whalen called for a motion to approve the minutes of the June 28, 2016 Business Meeting of Council. Councilmember Winn so moved, with second from Councilmember Huff. **Council approved by unanimous vote.**

RECOGNITION:

Month of July declared as Parks and Recreation Month

Mayor Whalen read a Proclamation and declared the month of July as Park and Recreation Month.

DISCUSSION:

Discussion of an appointment to fill the City Clerk position for approval by Council.

The Mayor indicated that Joe Christofield, the previous City Clerk, left to pursue other opportunities. Resumes were accepted and interviews were conducted to fill the position. A candidate was selected as the new City Clerk. The Mayor introduced Erin Courts from Independence, Kentucky where she resides with her family. Erin comes from Toyota as an Administrative Assistant for more than two years along with 13 years of progressive administrative experience from the private sector. Erin holds a Bachelor of Science Degree in Sociology and Criminology from NKU. State statute KRS 83A.080 indicates that a City Clerk position is a non-elected City officer who shall be appointed by the Mayor with the approval of the Council.

A request was made to place a Municipal Order on the agenda to appoint Erin Courts as the new City Clerk. First motion to approve from Councilmember Gary Winn with a second motion from Councilmember Kelly Huff. **Council approved by unanimous vote.**

A Municipal Order (MO-8-2016) was introduced for approval by Council. Councilmember Mel Carroll so moved with second from Councilmember Kelly Huff. **Council approved by unanimous vote.**

MUNICIPAL ORDERS:

Municipal Order No. MO-9-16

Mayor Whalen presented the following Municipal Order for consideration:

MUNICIPAL ORDER NO. MO-9-16:
A MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF LOIS EVANS TO THE FLORENCE BOARD OF ADJUSTMENT.

Councilmember Huff moved, with second from Councilmember Winn, that Municipal Order No. MO-9-16 be approved as reviewed. **Council approved by unanimous vote.**

Municipal Order No. MO-10-16

Mayor Whalen presented the following Municipal Order for consideration:

MUNICIPAL ORDER NO. MO-10-16:
A MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF JAMIE NIEVES TO THE FLORENCE BOARD OF ADJUSTMENT.

Councilmember Huff moved, with second from Councilmember Carroll, that Municipal Order No. MO-10-16 be approved as reviewed. **Council approved by unanimous vote.**

Municipal Order No. MO-11-16

Mayor Whalen presented the following Municipal Order for consideration:

MUNICIPAL ORDER NO. MO-11-16:
A MUNICIPAL ORDER DECLARING A VACANT 0.341ACRE CITY OWNED PARCEL OF PROPERTY ON THE EAST SIDE OF TEE STREET, SOUTH OF BELAIR CIRCLE AS A SURPLUS PROPERTY AND AUTHORIZING THE EXECUTIVE OF A PURCHASE AND SALE AGREEMENT WITH RESPECT THERETO.

Councilmember Huff moved, with second from Councilmember Carroll, that Municipal Order No. MO-11-16 be approved as reviewed. **Council approved by unanimous vote.**

MAYOR'S REPORT:

Mayor Diane E. Whalen

Mayor Whalen advised of the Neighborhood Night Out on Tuesday, August 2nd, 2016 from 5:00-7:00pm at Lincoln Woods Park. Following that will be the Caucus Meeting to be held at 7:00pm at the Rosetta Drive Maintenance Facility.

Mayor Whalen advised that on August 5th, 2016 from 10:00-3:00pm the VA Mobile Health Unit will be onsite at the Florence Government Center.

Mayor Whalen advised that the Mall Road Ramp Construction has begun and should be completed by early fall.

Mayor Whalen advised that the Citizens Police Academy will be held from August 31st – October 19th, 2016. Applications are on our website and must be returned by August 17th, 2016.

CITY COORDINATOR'S REPORT:

City Coordinator Richard J. Lunnemann

There was no report given by City Coordinator Richard J. Lunnemann.

OTHER:

Mayor Whalen asked if any councilmember desired recognition; no one responded

Mayor Whalen asked if any department head desired recognition;

- Chief McDermond (PD) –
  - Captain Butts last week. Luncheon will be held on July 27th at 11:30
  - Officer Eric Bowels was sworn in as Captain on July 26, 2016
- Chief Aylor (FD) –
  - Commander Elliott Cross is retiring, his luncheon will be held on July 28th at 11:30 in the Police Department.

Mayor Whalen asked if anyone in the audience desired recognition; no one responded.

EXECUTIVE SESSION:

There was no need for City Council to go into Executive Session.

ADJOURNMENT:

There being no further business to come before the Council, Mayor Whalen called for a motion to adjourn. Councilmember Carroll so moved, with second from Councilmember Winn, and **unanimous approval of Council,** the time being 7:15 p.m.

APPROVED:

Diane E. Whalen

Diane E. Whalen, Mayor

ATTEST:

Erin Courts

Erin Courts, City Clerk

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